



## The Children's Bookstore Educational Foundation

737 Deepdene Road • Baltimore, MD 21210 • 410/532-2000

DATE OF APPLICATION: \_\_\_\_\_

TO Baltimore City Public School Teachers:

To receive multiple copies of ONE PAPERBACK title for classroom instruction, please submit this application including the information requested below. You may request more than one title if necessary due to different reading levels present in the class. EACH BOOK BECOMES THE PROPERTY OF THE STUDENT. You may apply each year for your students so that every student receives one book each year.

### APPLICATION GUIDELINES

- Applications must be received at least 6 weeks prior to the start of the unit for which the books are being requested. (Any applications received with less lead time will not be considered.)

- Applications must be received no later than **October 15th for fall** and **January 31st for spring**. The earlier that applications are received in the semester, the more likely they will be considered.

Books will need to be picked up within **one week** of notification that they have arrived.

### APPLICATION FOR CLASSROOM BOOKS

APPLICANT: \_\_\_\_\_

SCHOOL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

APPLICANT'S HOME PHONE AND EMAIL: \_\_\_\_\_

SCHOOL PHONE: \_\_\_\_\_ PRINCIPAL: \_\_\_\_\_

GRADE: \_\_\_\_\_ SUBJECT: \_\_\_\_\_

TITLE(S) REQUESTED AND # OF COPIES:

DESCRIBE THE FOLLOWING ON A SEPARATE SHEET:

- Teaching unit
- Curriculum goals
- Currently available texts and resources
- Related activities and projects
- Month unit will be taught

PLEASE ATTACH A LETTER OF APPROVAL FOR THIS REQUEST FROM YOUR PRINCIPAL.